

CUSTODIAN - Join the team of a progressive, LGBTQ+ affirming church committed to serving peace through justice in Bellingham and beyond. With 10 full and part-time staff, we have fun while working for good in the world. This *newly configured* position is scheduled to work a flexible schedule of 15 hours per week, -- flexible hours with weekends and evenings as needed -- at a hiring range of \$19.50 - \$22.00 per hour, DOE. Benefits include sick leave, vacation and holiday pay (pro-rated.) Visit www.fccb.net to learn more about us.

PURPOSE: The Custodian provides general cleaning and maintenance for the church building and grounds.

ACCOUNTABILITY: The Custodian reports to the Church Facility Manager (CFM) and is accountable to the Church Council through the Personnel Committee. The Custodian works closely with staff and volunteers. The Church Facility Manager will coordinate an Annual Performance Review inviting participation of staff and church members who work closely with the Custodian.

RESPONSIBILITIES:

- Provides general cleaning and maintenance of the church building and furnishings.
- Maintains church grounds as directed by the CFM. This may include leaf blowing, trash pickup, mowing.
- Maintains and conducts minor repairs of the facility as directed by the CFM (light switches, doorknobs, organ blower, etc.) Refers major repairs to the CFM.
- Records monthly Ground Floor utility usage.

QUALIFICATIONS:

- Demonstrated welcoming and respectful manner toward all people, without regard to race, gender, sexual orientation, gender identity, country of origin, religion, or socioeconomic status.
- Ability to lift up to 50 lbs.
- Willingness to work a flexible schedule.
- Willingness to support teamwork, collaboration and a collegial approach to work with others.
- Demonstrated experience in applicable areas that reflect ability to perform responsibilities of this position.

TERMS OF EMPLOYMENT

- The Employee Policy Handbook contains detailed information on terms of employment. A Letter of Agreement (LOA) for the position will specify the work hours and the compensation for the position
- Final candidate will have a 90-day probationary period
- Hire is contingent on a successful background check.
- Employment of all employees with the church is at will

HOW TO APPLY: *Send your resume AND cover letter addressing the qualifications listed above to: fccbsearch2021@gmail.com. This position remains open until filled.*